

The 1st International Conference on Biometric Authentication 2004 on July 14-17, 2004
Organized by Department of Computing, The Hong Kong Polytechnic University



Room Reservation Form for On-Campus Accommodation
Pak Sui Yuen

For Official Use Only

S/N.: _____

Please fax the completed form to (852) 2774 0842

To: Ms. Rosa Kwan, General Office, Department of Computing; Email: csrosa@inet.polyu.edu.hk

Please fill in **BLOCK LETTER**

Pak Sui Yuen (University Apartment)

1. **Name:** Prof./Dr./ Mr / Mrs./ Miss* _____
(* delete where in appropriate) (Surname) (Given Name) Position

Office Tel.: _____ Mobile: _____ Fax: _____ Email: _____

Arrival Date & Time: _____ Departure Date & Time: _____

Gender : * Male / Female _____ Room type : Premium Type _____
(* delete where in appropriate)

2. Payment means:

Payment upon check-in by the guests. (Only accept Cash).

3. Room rate, payment terms and room conditions

- i. There are 3 bedrooms in a single flat. Each room is provided with separate sanitary and bathroom facilities. The living area, kitchen and laundry facilities are to be used on share-basis.
- ii. Room rate : HK\$200 per night per room
- iii. The guests should settle the fee by Cash upon check-in;
- iv. Apart from basic furnishings and facilities, services including daily cleaning and regular changing of bed linen are also provided.
- v. The room rate settled for the confirmed residential period upon or after check-in is non-refundable.
- vi. Both Check-in and check-out time is 12:00 noon in normal circumstances.
- vii. No smoking is allowed in the indoor area of the hall premises.